

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, January 23, 2018
6:00 PM – 8:00 PM
Crozier Hall, Forest

Attendees:	Pam Atkinson	Stewart Burberry	Bill Davidson	Jean Dorey	Marja George	Jane Joris
	Krista McCann	Carrie McEachran	Gus Mumby	Mac Redmond		
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Emily Fortney-Blunt	Lori Veroude				
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Mac called the meeting to order at 6:00 PM. Bill, Carrie and Gus joined via OTN from West Lambton. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Approval of Agenda. Addition to Agenda: Declaration of Conflict of Interest. There was no declaration of conflict of interest. Quorum Status. Quorum was met according to the by-laws.
Action:		Assigned to:
Motion Carried: That the Board approves the agenda, as presented.		Motion Made By: Bill Davidson
		Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.1	Motion Carried: That the Board of Directors minutes November 28, 2017 are approved as presented.	Motion Made By: Jane Joris
		Motion Seconded By: Pam Atkinson

2.2 Motion Carried: That the Governance Committee minutes January 16, 2018 are approved as presented.	Motion Made By: Jean Dorey	Motion Seconded By: Bill Davidson
Jean noted that OH&S Policy #10 has been added to the Board calendar to be reviewed annually.		
2.3 Motion Carried: That the Quality Performance Committee minutes of January 16, 2018 are approved as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Krista McCann
2.4 Motion Carried: That the Resources Committee minutes of January 16, 2018 are approved as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Pam Atkinson

Item #	Agenda Item	Discussion Highlights
2.5	Business Arising from the Minutes	
	<u>Kettle Point Agreement</u> A copy of the draft agreement was circulated for review and discussion. Kathy gave a background of the work on the agreement noting that the agreement is the result of a request of the LHIN. Mac noted that the agreement is modified from the original, the goals remain the same; however, goal (d) has been added because of a letter from the AOHC stating that there is to be consultation with communities who provide services to First Nations communities. The Board discussed this goal and its intent. The next step is to forward the agreement to Kettle & Stony Point and to the LHIN.	
	Motion Carried: That the Board endorses continued discussions on the working draft of the agreement.	Motion Made By: Jean Dorey Motion Seconded By: Jane Joris

Carrie arrived at 6:30 PM during discussion of the Kettle Point Agreement.

Item #	Agenda Item	Discussion Highlights
2.5	Business Arising from the Minutes	
	<u>OH&S Policy #10 – Workplace Violence and Workplace Harassment</u> Kathy noted the changes to the policy to require "written" notifications that were suggested as a result of the visit by the Ministry of Labour inspector earlier in January.	
	Motion Carried: That the Board approves OH&S Policy #10 Workplace Violence and Workplace Harassment as presented.	Motion Made By: Gus Mumby Motion Seconded By: Pam Atkinson

Item #	Agenda Item	Discussion Highlights
2.5	Business Arising from the Minutes	
	<u>Community Accountability Planning Submission (CAPS)</u> This submission for 2018/19. Robin said we were not to include any enhancements, the only changes were the compensation & retention funding and the 1% to base funding.	

Motion Carried: That the Board accepts the Community Accountability Planning Submission (CAPS) as presented.

**Motion Made By:
Gus Mumby**

**Motion Seconded By:
Pam Atkinson**

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director	
	Kathy reviewed the ED Report noting some highlights: <ul style="list-style-type: none"> • With respect to the flooring project, we are ahead of schedule and under budget, so the entire building will receive new floors. • A group of 15 leaders has been invited to a LHIN forum to assist in the sub-LHIN planning. Webinars and training started January 19th. The leaders include Co-chairs of Health Links and CMHA. • A Primary Care Planning day is scheduled for February 13th to discuss efficiencies and targets. • In late December, new funding was announced by the LHIN for faster treatment for hip, knees, and lower back pain 	
Action:		Assigned to:
		Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.		
		Motion Made By: Marja George
		Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.1	<u>Inclusive Leadership in Governance: AOHC Webinar</u>	
	The slide deck was included for information. Mac noted the webinar recording is available for information. Mac provided a summary of the webinar and there are training modules available for Boards for their role in inclusive leadership. We will bring more information back regarding the modules.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
5.1	There were no items for Quality Improvement.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.1	<u>AOHC Call for Resolutions</u>	
	This was included for information.	

Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.2	<u>AOHC Change in Nomination Election Process</u>	Mac noted the AOHC Board election process is being revised. There are some constituency members whose terms who are being extended during this process and they have agreed to stand for an extended 6-month term.

Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Round Table	<p>Marja – enhancing our provision of cultural services – we will be having sweat lodges the last Friday of each month. This is provided through the men’s program. Let Marja know if there are any women who would be interested.</p> <p>Bill – the tablets can be used if you don’t have wifi – documents can be downloaded to the desktop.</p> <p>Jean – Jane will be chairing the Governance Committee meeting next month.</p> <p>Stewart – completed the ICS training and learned a lot of new knowledge.</p> <p>Gus – Christmas card & apple cider from the staff – letter to editor in MacLean’s re: dental care among our target population. Do we advocate for that? Kathy said we do participate in provincial campaigns; we did submit a joint proposal with Lambton Public Health, but it wasn’t accepted. There is a poverty committee at the AOHC who advocates for dental programs. Kathy said we do have money at the dentist office in Arkona for dental work for some of our clients. She has asked for funds from the LHIN again this year.</p> <p>Laurie – we will be offering Bridges out of Poverty on May 31st.</p> <p>Krista – has there been any impact with OHIP+? Kathy said she hasn’t heard yet.</p> <p>Pam – kudos to Kathy for the movie night back in December. It was a fun night.</p>

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
8.1	There were no items for in-camera.	

Action:	Assigned to:	Target Date:

Agenda Item #10.0	Discussion Highlights:
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Marja George
Meeting adjourned at 7:22 PM.	

Mac Redmond

Laurie Minnelly

Mac Redmond, Chair

Laurie Minielly, Recorder

Next Board Meeting

**Tuesday, February 27, 2018 at 6:00 PM
Crozier Hall - Forest**